

## INFORMATION OF THE SCHOOL

1. Name of the School with address : BSF SENIOR SECONDARY RESIDENTIAL SCHOOL  
(strictly as per Affiliation sanction letter or as permitted by the Board) : KADAMTALA (SILIGURI), DISTT. DARJEELING, WEST BENGAL – 734011.  
with pin code no.
  - (i) E-mail : [bsfschoolkdm@hotmail.com](mailto:bsfschoolkdm@hotmail.com)
  - (ii) Ph. No. : 0353-2580820
  - (iii) Fax No. : 0353-2580820
2. Year of Establishment of School : 8<sup>TH</sup> SEPTEMBER 1990
3. Whether NOC from State/UT or recommendation of Embassy of India obtained? : Not Applicable
4. Is the School is recognized, if yes by which Authority : Yes, by Central Board of Secondary Education
5. Status of Affiliation : Provisional  
Permanent/Regular/Provisional
  - (i) Affiliation No. : 2430025
  - (ii) Affiliation with the Board since : since 01-04-1991
  - (iii) Extension of Affiliation upto : upto 31-03- 2019
6. Name of Trust/Society/Company : BSF EDUCATION FUND SOCIETY, NEW DELHI  
Registered under Section 25 of the Company Act, 1956. Period upto which Registration of Trust/Society is valid
7. List of members of School Managing Committee with their Address/tenure and post held : As per Appendix 'A1'
8. Name and official address of the ~~Manager/President/ Chairman/ Correspondent~~ : SH. K. N. CHOUBEY, IPS (IG, BSF NB FTR)  
KADAMTALA, PO. KADAMTALA, SILIGURI,  
DISTT. DARJEELING (WEST BENGAL).
  - (i) E-mail : Not Available
  - (ii) Ph. No. : Office : 0353-2580160 (Extn. No. 300)  
Resident : 0353-2580161 (Extn. No. 301)
  - (iii) Fax No. : Not Available

(2)

9. Area of school campus

- (i) In Acres : 8 acres (Eight)
- (ii) In Sq. mtrs. : 32374.8512
- (iii) Built up area (Sq. mtrs.) : 3196
- (iv) Area of playground in Sq. mtrs. : 9296
- (v) Other facilities
  - (i) Swimming Pool : Not Available
  - (ii) Indoor Games : Table Tanis, Carom, Chase etc.
  - (iii) Dance Rooms : Available
  - (iv) Gymnasium : Available
  - (v) Music Rooms : Available
  - (vi) Hostels : Hostel facilities available only for Boys.
  - (vii) Health and Medical Check up : Available

10. Details of fee structure

- (i) Pre-Nursery : N.A.
- (ii) Nursery : N.A.
- (iii) I to V : N.A.
- (iv) VI to VIII : As per Appendix 'A2'
- (v) IX to X : As per Appendix 'A2'
- (vi) XI to XII : As per Appendix 'A2'

11. Transport Facility

- (i) Own buses : 01 no. (52 seats capacity)
- (ii) Buses hired on contract basis : 05 nos. of School buses are being provided free of cost by BSF for the BSF wards.
- (iii) Details of transport charges : Rs. 750/- per month per head

12. Particulars of teaching staff' (to be Updated time to time)

: As per Appendix 'A3'

13. Details of salary being paid by the school to teaching staff/ non-teaching staff (to be updated time to time)

: As per Appendix 'A4'

(3)

14. Mode of payment of salary

- (i) Name of the Bank through which Salary is drawing : CENTRAL BANK OF INDIA, BSF HEAD QUATER BRANCH, DISTT. DARJEELING, WEST BENGAL - 734011
- (ii) Through single cheque transfer advice : Through single cheque transfer
- (iii) Individual cheque : N.A.
- (iv) Cash : N.A.

15. Library facilities

- (i) Size of the Library in sq. feet : 1060
- (ii) No. of Periodicals : 12
- (iii) No. of Reference books class-wise : 4250

CLASS	REFERENCE BOOKS
VI	550
VII	550
VIII	550
IX	550
X	550
XI	750
XII	750

(iv) No. of Magazine : 25

(v) Others : N.A.

16. Name of the Grievance/ redressal Officer : SMT. DEBYANI SAHA, PRINCIPAL  
BSF SENIOR SECONDARY RESIDENTIAL SCHOOL  
KADAMTALA (SILIGURI), DISTT. DARJEELING,  
WEST BENGAL – 734011.

(i) E-mail : [bsfschoolkdm@hotmail.com](mailto:bsfschoolkdm@hotmail.com)

(ii) Ph. No. : Office - 0353-2580820

(iii) Fax No. : Office - 0353-2580820

17. Members of Sexual Harassment Committee

- Presiding Officer : Mrs. Sumita Dutta, PGT Commerce
- Member – 1 : Mr. Sanjay Prasad, TGT Math
- Member – 2 : Mrs. D E Thomas, TGT English

(4)

18. Section wise enrolment of school for the current session : As per Appendix 'A5'
19. Academic session period : from - April to - March
20. Vacation period : Summer Vacation = from - 16<sup>th</sup> May to - 30<sup>th</sup> June  
Winter Vacation = from - 21<sup>st</sup> Dec to - 4<sup>th</sup> Jan
21. Admission period : from - April to - August

LIST OF MEMBERS OF SCHOOL MANAGING COMMITTEE WITH THEIR ADDRESS AND POST HELD

BSF SR. SEC. RESIDENTIAL SCHOOL, KADAMTALA, SILIGURI

2015-2016

- (a) Chairman : Sh. K. N. Choubey, IPS, IG BSF NB FTR
- (b) Co-opted member : Sh. Chaman Rana, DIG/PSO, FTR HQ BSF NB
- (c) Member – I : Principal, Kendriya Vidyalaya, Bengdubi
- Member – II : Ms. Abhaya Bose, Principal  
Modella Caretaker School, Phoolbari
- Member – III : Sh. Subhash Kumar, Commdanant (Law), FTR HQ NB
- Member – IV : Sh. Deshraj Goutam, AC/PS, FTR HQ BSF NB
- (d) Member Secretary : Mrs. Debyani Saha, Principal  
BSF Sr. Sec. School, Kadamtala
- (e) Teachers Representative : i) Mr. Thomas Mathew, PGT English  
BSF Sr. Sec. School, Kadamtala  
ii) Mr. B N Mishra, TGT (Sanskrit)  
BSF Sr. Sec. School, Kadamtala
- (f) Parent's representative : i) Sh. Prakhar Trivedi  
Commandant, SHQ BSF Jalpaiguri  
ii) Dr. Sobhan Kanta Sen, RMO  
Dept. of Orthopedics, NB Medical College  
iii) Sh. P S Jena, ASI  
FTR HQ BSF NB
- (g) Two other persons : i) Prof. Subhas Ch. Roy, Dept. of Botany  
North Bengal University  
ii) Dr. Pranab Ghosh, Associated Professor  
Dept. of Chemistry, North Bengal University

PARTICULARS OF TEACHING/ NON TEACHING STAFF

Name	Designation	Date of Birth	Date of Appointment	Trained/ Un-trained	Probation/ Confirmed	Adhoc/ Part time
Dr. Mohammad Faruq	PGT Math	01-01-65	06-09-93	Trained	Confirmed	Regular
Mr. J K Chattopadhyay	PGT Phy. Education	11-08-65	03-07-97	Trained	Confirmed	Regular
Mrs. Sumita Roy (Dutta)	PGT Commerce	10-12-64	11-11-99	Trained	Confirmed	Regular
Mr. Sumanta De	PGT Commerce	22-11-76	26-10-07	Trained	Confirmed	Regular
Mr. Kamlesh Kumar	PGT Physics	28-10-80	14-08-08	Trained	Probation	Regular
Mr. Govind Kumar	PGT History	15-06-74	21-10-08	Trained	Confirmed	Regular
Mr. Thomas Mathew	PGT English	08-04-69	22-12-08	Trained	Confirmed	Regular
Mr. Sanjay Kumar Verma	PGT Chemistry	Not Available				Regular
Mr. Ram Nath Jha	PGT Hindi	15-06-75	25-11-09	Trained	Confirmed	Regular
Mrs. Debjani Choudhury	PGT Economics	20-08-75	09-12-09	Trained	Confirmed	Regular
Miss Pinky Gupta	PGT English	31-08-80	14-12-10	Trained	Confirmed	Regular
Mrs. Bhaswara Chakraborty	PGT Biology	16-07-84	12-02-13	Trained	Confirmed	Regular
Mrs. Soma Chaudhary	PGT Computer	19-11-81	16-10-14	Trained	Probation	Regular
Miss Amrapali Goswami	PGT Geography	27-11-90	02-11-15	Trained	N.A.	Contractual
Mr. Swapan Karmakar	Wood Craft Teacher	05-07-64	14-12-91	Trained	Confirmed	Regular
Mr. Dharendra Bahadur Singh	P.E.T.	01-07-65	06-07-92	Trained	Confirmed	Regular
Mr. R. D. Sharma	TGT Hindi	12-07-54	09-09-92	Trained	Confirmed	Regular
Mr. Rakesh Gupta	TGT (Phy/Chem)	01-07-63	06-09-93	Trained	Confirmed	Regular
Mr. Sanjay Prasad	TGT Math	11-06-69	06-09-93	Trained	Confirmed	Regular
Mr. Baidya Nath Mishra	TGT (Hin/Sanskrit)	21-04-67	28-02-94	Trained	Confirmed	Regular
Mrs. Debjani Esh Thomas	TGT (English/SST)	15-11-69	18-09-95	Trained	Confirmed	Regular
Mr. Subodh Kumar Manjul	TGT (F/Arts)	10-07-65	11-03-96	Trained	Confirmed	Regular
Mr. Sourish Ghoshal	Elect. Gadget Teacher	09-10-75	15-09-97	Trained	Confirmed	Regular
Mrs. V. J. Tripathi	TGT (Hin/SST)	13-03-66	02-12-02	Trained	Confirmed	Regular
Mrs. Rina Chaudhury	TGT (Phy/Chem)	25-12-78	02-08-04	Trained	Confirmed	Regular
Mrs. Nandita Likmabam	TGT SST	01-05-77	02-12-02	Trained	Confirmed	Regular
Mrs. Dipanwita Bhattacharjee	TGT Computer	18-03-77	01-12-09	Trained	Confirmed	Regular
Mrs. Moumita De Chaudhury	TGT Bio	07-01-79	10-09-10	Trained	Confirmed	Regular
Mr. Sushil Yadav	TGT Geography	11-10-78	25-08-12	Trained	Probation	Regular
Mr. Barun Mohinta	Music Teacher	03-08-69	19-04-00	Trained	Confirmed	Regular
Mrs. Poonam Bhardwaj	TGT Hindi	05-04-73	09-10-15	N.A.	N.A.	Contractual
Mr. Khiran Suba	TGT English	20-02-88	30-10-15	Trained	N.A.	Contractual

PARTICULARS OF TEACHING/ NON TEACHING STAFF

Name	Designation	Date of Birth	Date of Appointment	Trained/ Un-trained	Probation/ Confirmed	Adhoc/ Part time
Mr. Sujoy Roy	Administrative Officer	12-09-71	21-03-05	N.A.	Confirmed	Regular
Mr. Subhendu Roy	UDC Accounts	12-05-68	01-05-91	N.A.	Confirmed	Regular
Mr. Swapan De Chaudhuri	UDC Establishment	05-12-70	11-05-01	N.A.	Confirmed	Regular
Mr. Susanta Hazra	LDC Accounts	15-08-70	26-04-91	N.A.	Confirmed	Regular
Mr. O P Midha	LDC Store Keeper	13-04-68	21-11-91	N.A.	Confirmed	Regular
Mr. Pradip Saha	LDC Establishment	15-05-87	25-11-09	N.A.	Confirmed	Regular
Mrs. Suparna Roy	Library Attendant	01-04-66	02-03-91	N.A.	Confirmed	Regular
Mrs. Chitra Roy	Lab. Attendant (Biology)	01-02-66	28-06-91	N.A.	Confirmed	Regular
Mr. Pranabananda Das	Lab. Attendant (Physics)	09-05-67	15-09-95	N.A.	Confirmed	Regular
Mr. Dulal Chandra Ghosh	Lab. Attendant (Chemistry)	Not Available		N.A.	Confirmed	Regular
Mr. Manoj Kumar Sharma	Carpenter	04-01-78	01-01-03	N.A.	Confirmed	Regular
Mr. Bhagawanlal Sharma	Chowkidar	15-01-57	14-10-81	N.A.	Confirmed	Regular
Mr. Sanjoy Kumar Nandi	Office Runner	01-03-70	25-02-91	N.A.	Confirmed	Regular
Mrs. Krishna Dhar	Peon	01-02-75	27-09-95	N.A.	Confirmed	Regular
Mr. Trilok Mallik	Sweeper	03-01-73	15-10-91	N.A.	Confirmed	Regular
Mr. Shiv Kumar Prasad	Water Carrier	09-08-73	21-10-91	N.A.	Confirmed	Regular
Mr. Ranjit Kumar Singha	PA to Principal	01-02-74	08-05-92	N.A.	Confirmed	Regular
Mr. Swapan Ghosh	Water Carrier	18-06-71	23-10-91	N.A.	Confirmed	Regular
Mr. Ramesh Chandra Roy	Mali	02-01-67	06-11-92	N.A.	Confirmed	Regular
Mr. Harekrishan Pandey	Gr. 'D'	08-02-71	01-07-89	N.A.	Confirmed	Regular
Mr. Satish Kr. Singh	Gr. 'D'	05-09-69	13-11-92	N.A.	Confirmed	Regular
Mr. Visho Nath Prakash	Water Carrier	01-06-70	28-06-93	N.A.	Confirmed	Regular
Mr. Darikanta Singha	Mali	01-05-75	07-10-95	N.A.	Confirmed	Regular
Mr. Sanjay Mallick	Groundman	10-07-77	02-07-01	N.A.	Confirmed	Regular
Mr. Sunil Kumar Rajak	Sweeper	10-08-76	04-12-02	N.A.	Confirmed	Regular
Mr. Binod Barman	Sweeper	06-09-88	20-09-10	N.A.	Confirmed	Regular

DETAILS OF SALARY BEING PAID BY THE SCHOOL TO TEACHING STAFF/ NON-TEACHING STAFF(TO BE UPDATED TIME TO TIME)

Designation	Scale of pay	Grade pay	% of D.A	HRA	EPF Contribution
PRINCIPAL	15600-39100	Rs. 7600/-	113 % of basic pay	10 % of basic pay	Employee Share – 12 % of Max Salary Rs. 15000/- i.e. Rs. 1800/-.  Employer's Share – Rs. 1800/-
PGT	9300-34800	Rs. 4800/-			
TGT	9300-34800	Rs. 4600/-			
MUSIC TEACHER	9300-34800	Rs. 4200/-			
ADM. OFFICER	5200-20200	Rs. 2800/-			
UDC	5200-20200	Rs. 2400/-			
LDC	5200-20200	Rs. 1900/-			
GR. 'D' STAFF	5200-20200	Rs. 1800/-			



BSF SR. SEC. RESIDENTIAL SCHOOL, KADAMTALA  
STRENGTH OF STUDENTS CLASS & STREAM WISE SESSION 2013-2014  
(AS ON 30/11/2015)

Class	Total Strength of the class
VI A	44
VI B	45
VII A	57
VII B	53
VIII A	54
VIII B	54
IX A	63
IX B	69
X A	48
X B	46
XI A1	56
XI A2	67
XI B1	63
XI B2	65
XI C	78
XII A1	40
XII A2	38
XII B1	54
XII B2	51
XII C	63
<b>TOTAL</b>	<b>1108</b>