

OFFICE OF THE PRINCIPAL
BSF SR. SECONDARY RESIDENTIAL SCHOOL, KADAMTALA

COMMITTEES FOR THE SESSION 2019-2020

SL.	NAME OF THE COMMITTEE	INCHARGE	MEMBER
1	SYLLABUS	Mrs. Sumita Roy	Mr. S. K. Verma, Mr. R N Jha, Mrs. Soma Chaudhury, Mr. Sanjay Prasad, Mr. B N Mishra, Mrs. D E Thomas, Mrs. N. Likmabam
2	EXAMINATION	Mr. Sumanta De	Mrs. B B Chakraborty, Mrs. Soma Chaudhury, Amit Gautam, TGT Maths
3	ADMISSION	Mr. A A Hashmi	Mrs. Debjani Chaudhury, Mrs. D E Thomas, Mr. S. Ghoshal & Mrs. V J Tripathi, Mrs. Rina Chaudhury.
4	TIME TABLE	Mr. A A Hashmi	Mr. J K Chattopadhyay / Mr. R N Jha (Arrangement) & Mr. S. Ghoshal
5	CCA	Mr. R N Jha	PGT Pol. Science (Cont.), Mr. S K Manjul, Mr. V J Tripathi, Mrs. M. D. Chaudhury, Mrs. Poonam Bhardwaj, Mr. B. Mohinta, TGT Bio./Chem.
6	MORNING ASSEMBLY (Mon. - Fri) / A.N. ASSEMBLY (Sat.)	Mr. J K Chattopadhyay	Mr. D B Singh, Mr. BarunMohinta & Class Teachers
7	DISCIPLINE	Mr. A A Hashmi	Mr. J K Chattopadhyay, Mr. S K Verma, PGT Eng. (Cont.), Mr. S. Karmakar, Mr. Rakesh Gupta, Mrs. Rina Chaudhury, Mr. Barun Mohinta
8	CBSE CORRESPONDENCE	Mr. Sanjay Prasad	Mr. S Ghoshal & Class Teachers of class X
9	STUDENTS' COUNCIL	Mrs. Soma Chaudhury	Mrs. Sumita Dutta, Mr. S. Karmakar, Mr. D B Singh, & Mr. B.Mohinta
10	STAFF COUNCIL	Mr. T. Mathew	Mr. Sumanta De, Mr. S Karmakar, Mrs. Rina Chaudhury, Mrs. Mounita De Chaudhury & Mr. Subhendu Roy
11	TOUR & EXCURSION	Mr. S K Verma	Mr. J K Chattopadhyay, Mr. Kamlesh Kumar, PGT Geo. (Cont.), PGT History (Cont.), Mr. Sushil Yadav, TGT Phy/Chem
12	QUIZ / DEBATE	Mrs. DebjaniChaudhury	Mrs. B B Chakraborty, Mrs. Soma Chaudhury, Mr. S. Prasad, Mr. S. Ghoshal, Mrs. D. Bhattacharjee, Mrs. NanditaLikmabam & TGT Bio/Chem.
13	SPORTS COMMITTEE	Mr. J K Chattopadhyay	Mr. D B Singh, Mr. S. Ghoshal, Mrs. D. Bhattacharjee, Mrs. NanditaLikmabam, Mr. Sushil Yadav, TGT Geography & TGT Math
14	SEXUAL HARASSMENTS, ANTI BULLYING & SCHOOL COMPLAINT COMMITTEE	Principal	Mr. A A Hashmi, Mrs. SumitaRoy, Mrs. D Chaudhury, Mrs. Pinky Gupta, Mr. S. Karmakar & Mr. Sujoy Roy.
15	COUNSELLING COMMITTEE	Mrs. Sumita Roy	Mr. A A Hashmi, Mr. T. Mathew, Mr. S K Verma, Mr. D B Singh, Mr. B N Mishra, Dr. Kalpana Singh & Mrs. Nandita Likmabam
16	SWACCH BHARAT ABHIYAN COMMITTEE	Mrs. B B Chakraborty	All House Master & all Social Science Teacher, Dr. Kalpana Singh, Mrs. Poonam Bhardwaj.
17	MAGAZINE	Mrs. Pinky Gupta	Mr. T. Mathew, Mr. Ram NathJha, Mr. B N Mishra, Mr. Amit Gautam, Mr. S K Manjul, Mrs. V J Tripathi, TGT Sanskrit (Cont.),
18	MORNING ASSEMBLY (Sat.) / PT / MARCH PAST/ A.N. ASSEMBLY (Mon-Fri)	Mr. D B Singh	Mr. S. Karmakar & all Class Teachers.
19	RECORD & PHOTO MAINTENANCE OF EVENTS HELD IN SCHOOL	Mr. R N Jha	Mr. S K Manjul, Mr. Amit Gautam, Mrs. D. Bhattacharjee & Mr. Barun Mohinta
20	SCHOOL EXHIBITION / BEAUTIFICATION	Mr. Kamlesh Kumar	Mr. S. Karmakar, Mr. S K Manjul, Mrs. D E Thomas, Mrs. M De Chaudhury

◆Monthly report of CCA, Quiz/Debate, participation, Games & Spots etc. to be submitted by 1st of every month (for the previous month activities).

Debyani
06.04.19
(DEBYANI SAHA)
PRINCIPAL

Distribution:

1. Notice Board (School), 2) For Circulation to all concerned.

0 ep
20/12
Dr Kalpana,
URGENT
to attend the
meeting.
18 Dec, 2019

INTER OFFICE NOTE
(ESTT BRANCH)

Estt-I/089-Gen Corsp/NBF/2019/ 8240-44

Sub : CONSTITUTION OF COMPLAINT COMMITTEE - HOLDING OF QUARTERLY MEETING FOR THE QUARTER ENDING DEC, 2019

1. As intimated by Chairperson of the complaint Committee of Ftr HQ BSF NB/CH BSF Kadamtala and 51 Bn BSF, the quarterly meeting on complaint committee on sexual harassment for quarter ending Sept, 2019 will be held at Training Hall of CH BSF Kadamtala on **20/12/2019 at 1100 hrs.**
2. Therefore, it is, requested to send all members of the Complaint Committee to report Chairperson of the Committee and attend the meeting, please.


JOHN HANSRAJ
Asstt Comdt (Min)/Estt

Comn Branch

Copy to:-

1. DC (Comn) FTR HQ NB : For info & necessary action, please.
2. Commandant : Request make all Admn arrangements and provide one Stenographer/ Ministerial staff to record the minutes. Also send maximum female employees to attend the meeting as per schedule, please.
51 Bn BSF
3. Dr. Somi Dey Sarkar, : Request forward the minutes of meeting by
CMO (SG)/ Chairperson, 25/12/2019.
CH BSF Kadamtala
4. Principal, BSF Sr. Secondary : Request send Mrs. Pinkey Gupta, PGT (English) or
School, Kadamtala any other suitable women employee in her absence,
to attend the meeting as per schedule, please.
5. SI/Min Usha Jha, 51 Bn BSF : For info & necessary action, please.
(Member-1)